
Sprott Money Bank Bill Payment Instructions Credit Union (Central 1)

Add a Bill Payee

1. Log in to online banking. Go to the Payments section.
2. Click on “Add Payee”.
3. Search for Bill Payee: **Sprott Money Ltd**
4. Enter your **Account Number / Client ID**. This information can be found in your order confirmation email and customer dashboard. If your online banking system asks for a number that has more digits than your own Account Number, please add zeros at the beginning. For example,
 - If your client ID is 45 and the system requires a 6-digit Account Number, key in 000045
 - If your client ID is 2145 and the system requires a 10-digit Account Number, key in 0000002145
5. Click on “Confirm” / “Add Payee” to complete the process.

Pay The Bill

1. Log in to Online Banking. Go to the Bill Payments section.
2. Select Bill Payee **Sprott Money Ltd** and select which account you would like to make the payment with.

3. Enter amount of your order, then click on “Continue”.
4. Review your payment information and click on “Confirm” to confirm your payment.

If you require assistance, please contact your credit union.